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[www.tdjesus.org](http://www.tdjesus.org)

May 4, 2011

Subject: Director of Youth Ministry Position Available

Dear Brothers and Sisters in Christ,

First Lutheran Church is excited about employing a person whose passion it is to share the love of Jesus Christ, bringing energy and excitement to our middle and high school youth ministry.

In the last six years we have made intentional efforts to strengthen our ministry from birth through 5<sup>th</sup> grade. As these young people have grown up with a strong focus on faith, we want to help them continue in their faith growth throughout their middle school and high school years.

First Lutheran Church is a large congregation, worshipping more than 500 people each week. We believe we are called to be a challenging, encouraging, and engaging place for ministry to the world. As a part of this, in recent years we have taken mission trips to Africa, Puerto Rico, and Mexico. Further, we are blessed with a facility that houses a preschool, a full-service coffeehouse, a gym, and many community organizations that use our facilities on a weekly basis.

We are located in the beautiful, vibrant community of Brookings, SD. Brookings is an amazing place that includes international industries, South Dakota State University, a strong arts community, a good focus on children and families, and so much more.

We are already praying for the person that God is preparing to join us in ministry. Please contact us if you are that person.

In Christ's Joy and Service,

David Schoeld  
Senior Pastor

Nyla Schoeld  
Associate Pastor

Carrie Law  
Council President

Revised 5/11

**First Lutheran Church  
Brookings, SD**

**POSITION DESCRIPTION**

**TITLE:** Director of Youth Ministries (Middle and High School)

**Hours per week:** 40 (schedule may vary; evenings and weekends may be required)

**Pay Schedule:** Salaried

**PURPOSE:** Develop, implement, and coordinate the ministries of Middle and High School Youth to communicate the gospel, encourage faith development, exemplify our vision for Youth Ministry and emphasize the importance of mission to others.

**ACCOUNTABILITY:** Senior Pastor and Youth & Family Pastor

**QUALIFICATIONS:**

1. A strong passion for creating opportunities to connect people and faith.
2. An ability to work in Christian harmony with youth, families, staff, the congregation, and groups within the church and community.
3. Church ministry experience and knowledge should include, but not be limited to: Middle and High School ministry programming; volunteer recruiting and training; organizational skills; fund raising; mission trips; teaching Confirmation; and vision setting.
4. Should be self-motivated; possess the ability to set goals and a strong work ethic; have strong written and verbal communication skills, including the ability to speak publicly.
5. Educational background should include knowledge and practice of Lutheran Theology with a preference for a degree in Youth and Family Ministry.
6. Must be a self-starter and people person who possesses creative leadership skills and the ability and willingness to work and network in a team environment.
7. Flexible in approach with willingness to change as needed in order to meet current and future community and congregational needs.
8. Should possess skills in the operation of office machines, audio and video equipment, and computers.
9. Must be willing to participate in continuing education.
10. Must have a respect for confidential information.
11. All staff persons are expected to model Christian behavior and beliefs.

**ESSENTIAL UNDERLYING ELEMENTS OF MINISTRY:**

1. Help youth and families grow in their relationship with Christ.
2. Provide a safe, loving and nurturing environment.
3. Keep in mind that the term “family” is all-encompassing.
4. Provide support for parents and children.
5. Grow parental involvement.
6. Cultivate intergenerational relationships.
7. Establish, train, and maintain a volunteer base.

**DUTIES:**

1. Provide leadership and vision in ministry of Middle and High School Youth; keeping programs up-to-date, relevant, genuine, and energetic.
2. Develop and lead High School and Middle School Youth Ministries including, but not limited to: worship, study, service projects, fellowship, mission and mission trips, and prayer.
3. Develop ministry opportunities both within and beyond First Lutheran Church for children, youth, families, and young adults in cooperation with Youth and Family Ministry Team, including, but not limited to: sports recreation or events; hang out or free time; game nights; year round and summer workshops; regular youth activity nights; dances; lock-ins; speakers; fellowship activities; service opportunities; retreats; youth gatherings; camps; etc.
4. Work with the Youth and Family Pastor, mentors, and parents to plan, implement, and help lead the Confirmation ministry.
5. Collaborate with the music and drama staff to include middle and high school opportunities.
6. Recruit, train, and develop volunteer teams, including mentors for our youth.
7. Network and build relationships with other community youth ministers.
8. Work with First Lutheran ministry teams and task forces.
9. Participate in and attend community activities that enhance relationships with youth and families.
10. Aid families in need and make professional referrals through the Youth Pastor.
11. Administer and work with the First Lutheran Scholarship Resource Team.
12. Work in coordination with the finance staff.
13. Participate in continuing education opportunities locally, regionally, and nationally.
14. Attend weekly Youth & Family Ministry Team meetings.
15. Collaborate with other Youth and Family Ministry Team members on children and youth ministry events.
16. Other duties as assigned by the Senior Pastor or Youth and Family Pastor.